

RECOVERING COUPLES ANONYMOUS BOARD OF TRUSTEES



ANNUAL REPORT 2017

**Minneapolis, Minnesota
August 11, 2017**

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Section 1: Reports of the Board Officers

Report of Chair: Activities of Our Fellowship

RCA Website:

A signal event of this past year for RCA was the crash of our website and data loss in September. For the past several years complaints about the website were made but we weren't to the point of starting over...we were just doing remodeling. Perhaps a crash was for the better in the long run because this caused us to start over again....not a remodel but a rebuild.

Shortly after the crash, our web team, led by Mark R., had a temporary site activated which he called our "RCA Light Site". This site was a simple site and couldn't provide many features we now have, particularly in our meetings section. It has taken much longer than any of us anticipated to build a new site. Also, since some data was lost, volunteers needed to recreate much of the meeting section. Some aspects of the website are still being rebuilt/ recreated. Please see the Technology and Website report below for details. A BIG thanks to Mark and Team for all the hours volunteered to rebuild the site in support of RCA couples. You are volunteer heroes! This committee still needs help so please volunteer some of your time, as he requests in his report.

World Services Organization:

Committees:

This is a volunteer organization and our growth and vitality depends on members engaging in the 12th step recovery work of making sure that the message of RCA is available to couples who "have the desire to remain committed to each other and to develop new intimacy." The report by Kate, RCA Vice-Chair, summarizes the role of RCA committees and each committee also has its own report.

Board of Trustees for 2016 – 2017:

What a pleasure it has been for me to work with this Board! We had nine couples meeting almost every month this past year and we always had a quorum. We had productive discussions and we benefitted greatly from a variety of opinions. We certainly did not always agree but I appreciated the strength, clarity, freedom and respect with which board members expressed their opinions and continued as a team.

The RCA Bylaws state that the usual term of a Board member is two years and may be three if they choose. The nine Board couples this year, with their terms of service, were:

Gladys and Jade from Eugene, Oregon	(year 3)
Elizabeth and David from Chicago, Illinois	(year 1)
Sandy and Robert from Irvine, California	(year 1)
Annette and Widar, of Copenhagen, Denmark	(year 3)
Wendy and Gopal, of Tucson, AZ	(year 1)
Linda and Jim, of Charlottesville, Virginia	(year 3)
Vicki and Dick of Palm Desert, California	(year 1)
Kate and Dan of Rockville, Maryland	(year 3)
Pat and Karl of Berkeley, California	(year 3)

So five of the couples will be leaving the Board and four couples can remain on the Board. It will be important to have more couples join the Board for the 2017 – 2018 year at the Minneapolis Convention.

Service Contractors:

The WSO is greatly aided by the work of our independent contractors. These are not RCA employees but independent contractors in the following areas:

Financial, Ann Garrison
Merchandise, Betsy Dintaman
Communications, Bob Pettiti.

Please see the individual reports.

Finances:

During these past three years the financial position of RCA has been gradually improving. I want to offer great thanks to David D of Chicago for taking on the role of Treasurer. Please see his report. The Board has focused on making significant expenditures but also in maintaining a prudent reserve. We are in a strong financial position thanks to good management, 7th tradition donations from RCA groups and individual members, as well as literature and merchandise sales.

New RCA Literature:

Last year at the 2016 convention we released the book Creating Healthy Agreements, A Resource and Guide for Couples.

We are proud to release **two new titles at the 2017 Annual Convention:**

Relationship Renewal: Step Up to Intimacy, by Glenn and Diane A. Please see the report below from the literature committee about this gift. It's taken A LOT of work and Dan O and others are volunteer heroes in this endeavor.

The Spanish edition of Recovering Couples Anonymous. This is an important addition to our recovery material. Please see the translation committee report for the work done to bring this to print. It is a major achievement of the committee.

Translation Committee:

The Board has made significant financial expenditures in this important work for RCA. In addition to the Spanish translation, progress has also been made on the German, Danish and Norwegian translations. These are important projects that our 7th tradition donations are supporting. Please read this committee report.

Regional Retreats:

I found increasing inspiration while preparing the reports of regional retreats! There are at least 10 weekend and one day retreats that are happening annually in the United States, Canada and England. Linda and I have attended the weekend Lighthouse Retreat in California four times and the one-day Growing Together in our region three time. They are a real boost to couple growth. I think these are a key to RCA's stability and expansion since they are so strengthening.

If you haven't attended one I strongly encourage it. If there is none in your area, please consider starting one. Contact me if you want suggestions or contacts. There is no need to "reinvent" these. "Templates" are available.

12th Step growth:

Linda and I began working on committees in 2012 and were elected to serve on the RCA Board in 2014. We were told that it is a great growth inducer....AND IT IS! They were right. We have experienced a new level of support from the Serenity Prayer. We have better learned how to apply the 3rd Step.

Yes....it has taken time that we could and would have spent on other things. But we are grateful to have worked with people from around the world and have grown closer in our marriage. We are all local RCA members doing the best we can to enhance our lives and to grow our coupleships. I can honestly say to other RCA members that I recommend joining the RCA Board for the growth it can create. You will benefit and so will RCA.

Submitted by Jim K irw Linda. Board Chair 2016- 2017

Report of Vice-Chair:

As the Vice-Chair, my duties include coordinating the activities of all WSO committees. Thus, my main job involved: keeping in touch with the committees to get an understanding of their status; determining whether they needed any support from the Board; and understanding how they were going about accomplishing their goals. Many committees met at least once a month, but a few communicated mainly by email. Generally, reports were sent to me before the monthly Board meeting. This kept me, as well as the rest of the Board aware of their progress. Any pressing committee issues were presented at the monthly Board meeting via the reports or by committee chairs making oral presentations.

I kept in touch with the Chair through telephone meetings held about twice a month, to keep each other updated on issues. This is very important for continuity. Our spouses joined us at times to add their perspective on the issues. The Chair would decide if an Executive Board decision needed to be made or if an issue could wait until the next Board meeting.

The **Technology and Website Committee** had the most urgent needs this Board year because shortly after the year started, the website went down and could not be restored. It became apparent that a new website needed to be created and this Committee under the guidance of Mark R irw Vicki as the Chair worked very hard to accomplish getting a new Website. We had to start with an interim website, so we had something for the Fellowship to use for book orders and other information, including rudimentary meeting information. Creating the new website took most of the Board year because of many complications that are addressed by the committee Chair later on in this report. We have a new website that seems to be working quite well. The goal of creating a simpler website that would be easy to use by the Fellowship has been achieved to a large extent. Having an easy to use meeting locator was a primary goal and it has been achieved. Kudos to the whole committee! It is important to remember that the website is a *work in progress*. The committee will continue its improvement efforts.

Outreach had a big job to do, a job made more difficult by the website problems. Gopal irw Wendy, the Chair and his committee kept the fellowship aware of necessary issues concerning the Annual Business Meeting proposal. With the loss of the website's mailing capability and mailing lists, the committee chair had extra work in sending out the Hand in Hand and the Board

Chair's e-news letters to all the GCCs (Group Contact Couple). Outreach has done a great job restoring and obtaining correct addresses for most of the GCCs. When a new group starts, they are immediately put on the Outreach list. Thank you Outreach for the great job you are doing.

The **Structure Committee** under the guidance of Scott irw Mary Monica as Chair completed their tasks regarding the single proposal submitted for the Annual Business Meeting. All of the many deadlines were met. A discussion board for this proposal was established on the interim website on February 14th with the first comment posted on February 15th. The discussion board was transferred to the new Website when it went online. We hope many members have reviewed the postings and have considered posting their own comments.

The **Literature Committee** guided by Vicki R irw Mark has worked hard collecting and editing items for the new *Daily Reader*. This compilation of the fellowships experience, strength and hope will someday be a wonderful gem for each of us in RCA but lots more work needs to be done. You will hear more about this at the Convention: as to how you can help share your ESH and put it on paper for all to be encouraged. Announcements continue to be included in the *Hand-in-Hand* and on the website requesting suggestions for the *Daily Reader*. Send to DailyReader@recovering-couples.org.

The **Translation Committee** chaired by Annette irw Widar was very busy supporting the Spanish and German translations of the Fourth Edition. Another major effort was updating the Translation Basics policy based on experience with ongoing translation efforts. This year tremendous strides were made in growing the fellowship through translating the Fourth Edition into Spanish and German. The great strides in the German translation are due to the efforts of the Local Translation Committee of the German RCA groups. Initial efforts have begun to provide support for a Norwegian translation. Due to the efforts of the committee's Spanish Translation Subcommittee, the First Spanish Edition of our Fourth Edition will be on sale at the Convention. Many thanks to this hard working committee.

Hand-in-Hand Committee, chaired by Toni irw Andy took over the production of the HnH at the beginning of this Board year. We are so lucky to have her join the HnH. She has been diligent in getting the HnH out quarterly, as well as getting pertinent articles for each issue. Don't forget to send your articles to articles@recovering-couples.org.

The **Concepts and Traditions** committee did not meet this year and that is a good thing, no issues.

Merchandise Committee chaired by Dan irw Kate worked very closely with our Merchandise Contractor, Betsy Dintaman. Details of our sales will be discussed under that Committee.

Communications Committee newly created this year, chaired by Elizabeth irw David. Email was used to provide feedback to support our Communications Contractor Bob Pettiti. Bob P. was also supported by the Technology and Website Committee during the many challenges regarding the Website.

Financial Committee to support our Treasurer David D irw Elizabeth needs members. If you have a financial background, please consider joining this committee.

Minneapolis Convention Committee chaired by Catherine irw Joe has done a great job preparing for the Annual Convention. Details are on the website and in the *Hand-in-Hand*.

WSO Convention Committee was newly established this year. A few members are on it but there is room for more. If you have had experience with a convention, you may want to share that and join this committee. Jim irw Linda is the current Chair of this new committee.

Ad Hoc Committee to Publish RCA Edition of Relationship Renewal was established at the end of the last Board year. Chaired by Dan irw Kate, this hard working committee expects to have copies of this workbook available at this year's convention.

Regards,
Kate irw Dan
Vice-Chair

RCA Treasurer's Report

Report for the 2017 Fiscal Year (July 2016 – June 2017) see appendix for financial details

1. Contributions

Contributions for the fiscal year 2017 totaled \$ 14,529. 78% of contributions were from Groups; 22% from individuals. These percentages are consistent with previous years. Contribution from the Atlanta convention is anticipated to be posted in July, 2017 and will appear on the 2018 fiscal year report. Total contributions are \$ 607 less than last year.

2. Total Income

Total Income for the fiscal year 2016 was \$ 40,829 compared with last year of \$ 48,855. Two significant factors affected income this year: the contribution from the annual convention this year was not posted during the period; and the RCA website was down for a period of time which impacted sales revenue.

3. Expenses for fiscal year 2017

- A. Total cost of goods sold was \$ 13,574, lower than last year by \$ 5, 564. This is due in large part to a loss of sales when the online store / website was unavailable.
- B. Contractor expenses were \$ 14,804, an increase of \$ 5,120 over last year, due primarily to the cost of the new website development which was \$ 4,840.
- C. Total expenses were \$ 29,893, compared with prior year total of \$ 25,070.

4. Net Income

Net income was - \$ 2,639 vs the prior year of \$ 4,706. The key reason for the difference is the costs associated with the website /online store crashing and needing to be rebuilt during 2017. This resulted in lost revenue and increased expenses. We also invested \$ 7,392 in translation

costs this year compared with \$ 4,414 from last year – a significant increase in our financial investment in building the fellowship.

5. Cash Position

Cash at the beginning of this fiscal year was \$ 46,006.21 and at the end of this fiscal year, \$ 43,375.45.

6. 2018 Fiscal Budget Planning

A draft budget for 2018 is being prepared for review at the 2017 convention. This draft budget will be available for the new board to review and modify / approve as appropriate.

7. Transparency

From Concept Eight: “The Board of Trustees is the principal planner and administrator of overall policy and finance for the RCA –WSO. It is entrusted with the responsible management of RCA funds, which are to be used to further the Fellowship’s primary purpose.” As Treasurer, this is a key part of my responsibility. For transparency purposes this year’s monthly and annual financial reports are available for your review (see Appendix A). These reports include:

1. Statement of Cash Flow
2. Statement of Activities by Month
3. Statement of Activities by Comparison (to prior year)
4. Statement of Financial Position
5. Trial Balance as of June 30, 2017
6. Actual vs Budget fiscal year 2017

This was our first year of service as board members for Elizabeth and me as a couple and my first year serving as Treasurer. The experience as a board member couple and as Treasurer were both challenging and fulfilling. We are grateful for the connections with other couples and support we have received through RCA, and are glad to have the opportunity to support the efforts to grow our fellowship and share these gifts with other couples.

Yours in service,

David irw Elizabeth
RCA WSO Treasurer

Section 2: Committee Reports

Annual Convention Committee

The Annual Convention Committee was established as a standing committee this year.

We are pleased to announce that the **2018 RCA Annual Convention** is progressing well and will be held in **Sweden on August 16-19, 2018** near Stockholm. The two couples helping to coordinate this meeting are Therese and Fredrik D. and Annliz and Per H. We are looking forward to meeting RCA couples from around the world next year in Sweden.

The **2019 RCA Annual Convention will be in Portland, Oregon**. This is the first time Portland has hosted a meeting and will be primarily coordinated by Gladys and Jade along with much help from RCA couples in the Pacific Northwest. A date will soon be set and we expect this to be a well attended and fun meeting. Plan on attending this convention and schedule enough time to take in some of the wonderfully beautiful sights in and around Portland.

The **2020 RCA Annual Convention will be in Northern Virginia** and hosted by RCA groups in Virginia and Maryland. The last RCA convention in this area was in 1995. Jim and Linda K along with Sunny and Steve are the initial coordinators but there will be many couples participating in hosting this meeting.

Please submit your ideas for future convention locations to the Annual Convention Committee for discussion. We have our eye on Phoenix or the San Francisco Bay Area for 2021.

Concepts and Traditions (Formerly Ethics Committee)

There were no issues dealt with during the Board year 8/2017 – 8/2017

The Hand-in-Hand Committee Annual Report (2016-2017)

Since Autumn 2016 the Hand-in-Hand Committee has been co-chaired by Toni and Andy with editing from Kate, using the format of Hand-in-Hand implemented by the previous committee.

The Committee is grateful to its readers and especially for all the reader submissions they received, without which there would be no publication.

Four publications of Hand-in-Hand have been issued:

- Fall/Autumn 2016
- January 2017
- May 2017
- July 2017

Fewer reader submissions are being received and the submissions received are largely from a small group of regular contributors. We request that the Board publicises the need for a wider participation from the world wide fellowship for reader submissions.

Kind regards
Andy IRW Toni

Literature Committee Annual Report (2016–2017)

The committee members are: Mary Monica irw Scott; Karl irw Pat; Kate irw Dan; Vicki irw Mark, Vicki irw Dick; Jennifer irw Buddy; and David irw Kiko.

With the completion of the Agreement Workbook last year, the Literature Committee has been diligently working on the creation of the Daily Reader Meditation book for the fellowship. The goal is to have a book written by the fellowship. This book has been on the minds of many for several years now, but it will take a concentrated effort to accomplish the extensive task of writing 366 separate entries.

We decided to allow a loose format to the entries so as to allow for maximum contributions. We started with items submitted over the past 10 years. Then we began brainstorming and vetting ideas on how to get the fellowship involved in this extensive project. We will have a workshop at this year's convention and have started sending out requests through the outreach committee and the Hand in Hand newsletter. We invite everyone in RCA to think about making a contribution to this valuable work. Please submit to: Dailyreader@recovering-couples.org.

At the request of the Website Committee and members of the Board, we also helped review items as they were posted on the new website to make sure we had current information relating to the 4th edition.

The Literature Committee is always looking for RCA members to join us. We each have a talent that contributes to the final product. We meet by Zoom one night each month, 9PM Eastern.

Respectfully submitted,

Vicki R: Literature Committee Chair

Report of the Ad Hoc Committee for an RCA Edition of the *Relationship Renewal* Workbook

Part I: Background

In early 2016, the WSO was offered, as a gift, the copyright for *Relationship Renewal: Step Up to Intimacy*, a 12-Step workbook that had been published privately for 25 years by an RCA couple. *Relationship Renewal* was described as “A Twelve-Step workbook for committed couples who want to find joy in their partnerships.”

Of course, Recovering Couples Anonymous: A Twelve-Step Program for Couples is our primary text for couple recovery, including the working of the 12 Steps. But as there is no single right way to work the Steps, it is extremely helpful to have resources with challenging insights for couple recovery and the 12 Steps. There exist many paths to recovery, with each opening us to new perspectives.

The Relationship Renewal workbook has been used by many RCA couples over the 25 years that it was privately published. Many of these RCA couples acknowledge that they made significant improvements to their lives and relationships using this workbook. They also acknowledge that using this 255-page workbook requires intense and soul-searching effort.

This year's and last year's Boards of Trustees have decided to accept the author's generous offer and to publish an RCA edition of the *Relationship Renewal* workbook. Thereby, other RCA couples will have the opportunity to make the significant improvements in their lives and relationship that others have already experienced.

Part II: The Ad Hoc Committee

An Ad Hoc Committee was established to work on this project. Dan O'C agreed to chair the committee.

- Several volunteers agreed to edit the various sections of the book after the basic reformatting effort was completed for each. Linda K edited each section of the workbook as it was produced. The other RCA members who reviewed and edited the workbook were Kate M, David H, Kathleen H, and Annette J-K. Dan O'C served as the final editor.
- Deb Tremper of Six Penny Graphics in Fredericksburg, Virginia, was hired for the cover design and to serve as a design consultant for the interior design of the RCA edition of the workbook. Deb had been recommended to the WSO by Sheridan Books, the WSO printing firm. In 2015, Deb served in these capacities for *Creating Healthy Agreements*.
- Deb Tremper prepared three options for the cover design for the RCA edition. Kate M led a selection team that included Vicki R and Vicky M of the Literature Committee.
- There were two new items added to the RCA edition of the workbook: a new Foreword and an Introduction for the First RCA Edition. Karl S drafted the new Foreword. Karl and his partner, Pat M drafted the new introduction for the RCA edition.

Part III: Timeline

- On March 23, 2016, Diane and Glenn A sent a memorandum to the members of the RCA Board of Trustees offering publishing rights to their workbook, *Relationship Renewal*, under certain specified conditions. This was preceded by preliminary discussions dating from February 2016.
- The project was initially discussed at the Board's March 2016 meeting. In mid-March copies were sent to each of the seven Board couples for review. Additionally, six copies were sent to members of the Literature Committee for their review.
- The ongoing reviews were discussed at the Board's May and June 2016 meetings.
- The issues raised by the Board and the Literature Committee were resolved prior to the July 2016 Board meeting.
 - In their offer letter, the authors noted that the WSO was free to replace the *Cover*, *Foreword*, and *Introduction*.
 - Based on subsequent discussions with the authors to address the concerns raised by the Board and the Literature Committee, it was agreed that the materials in the appendix could all be changed or eliminated except for the authors' recovery stories.
- At the July 17, 2016 Board meeting, the Board unanimously approved proceeding to accept the offer of Diane and Glenn A and to produce an RCA edition of *Relationship Renewal*.

- At the October 2016 Board meeting, it was agreed to scan a copy of the workbook into electronic form. Subsequently, copies were sent to the five new couples on the Board for their review.
- The first step in preparing an RCA edition of the workbook was to obtain an electronic copy of the latest Anderson edition of the workbook. This proved to be a significant problem because the workbook had been prepared in a series of older document-design programs. RCA was unable to locate anyone who could convert the old files into a useable electronic format.
- An alternative plan was developed to scan a copy of the latest edition of the workbook. Several attempts were made to convert the scanned copy to an electronic file using several different optical-character-recognition programs. The results were quite discouraging. The best OCR'ed version was provided by Deb Tremper of Six Penny Graphics who was hired to do the cover design and the interior book design for *Relationship Renewal*.
- The choice then was to either re-type the entire text of the workbook or to reformat the best OCR version available.
- Since the OCR text conversion (but not the conversion of tables or fill-in lines) was reasonably accurate, the decision was to reformat the OCR version.
- Initial work to reformat the OCR'ed copy began in mid-December 2016.
- At December 2016 Board meeting, the Board authorized the expenditure of an estimated \$1,125 dollars for a contractor to reformat the OCR'ed version of *Relationship Renewal*.
- In late December 2016, Freda Fretwell of Charlottesville, Virginia was selected to reformat the OCR'ed version, This was a very intensive and time-consuming effort, but was completed in early June 2017. The effort turned out to be much more difficult than was expected. The success of the reformatting effort is due entirely to the very excellent work of Freda Fretwell.
- In early March 2017, three alternatives for a cover design were delivered by Six Penny Graphics. Three members of the Literature Committee selected the final cover design.
- At the May 2017 Board meeting, the Board approved the following items relative to *Relationship Renewal*.
 - Approved the assignment-of-copyright agreement with the authors.
 - Approved having Sheridan Books print 1,000 copies (500 sets) of *Relationship Renewal*. Estimated costs: \$6,097.40. They will sell for \$35 a set.
 - Approved sending 50 sets (or an appropriate number) to the 2017 Convention in Minneapolis.
- The assignment-of-copyright agreement was signed by the authors on June 23, 2017, and by the Chair of the Board, Jim K, on June 26, 2017.
- The final proofs of the workbook were approved on July 13, 2017.
- On July 28, 2017, five hundred sets (1,000) copies of the workbooks were delivered to the RCA Merchandise Services Contractor in Harrisonburg, VA,

- Approximately 50 sets of the workbooks are scheduled for delivery in Minneapolis on July 31, 2017.

Respectfully submitted for the Ad Hoc Committee, Dan O’C

Merchandise Committee Report:

The members of the Merchandise Committee are Linda K, Mark R, and Dan O’C (chair). The committee is seeking new members to support the WSO merchandise operations. This past year, committee business was conducted almost exclusively by e-mail.

- A primary task of the committee is to monitor and support the tasks performed by the Merchandise Services Contractor (Betsy Dintaman), as well as to provide direction pursuant to the provisions of her contract. Betsy’s annual contractor report is included elsewhere in the Board’s annual report.
- Another task of the committee throughout the year was to provide information to update the Merchandise Store on both the interim and the new website.
- Among the activities of the committee this past fiscal year — July 1, 2016 to June 30, 2017 — were the following:
 - Arranging for the sale of RCA literature at the 2016 Convention in Atlanta. At the October 2016 Board meeting the committee reported a net profit of \$1,170 from literature sales of the convention.
 - In early December 2016, the committee received approval from the Executive Committee (the four Board officers) to purchase 300 copies of *Creating Healthy Agreements* from Sheridan books on a print-on-demand basis.
 - ♦ The initial order of 300 copies went on sale in June 2016 at a purchase price of \$1,104.85. The selling price of *Creating Healthy Agreements*. In six months 247 copies were sold.
 - ♦ The cost of the second order was \$ 1,075.54, on a print-on-demand basis.
 - On March 1, 2017, the committee requested Executive Committee approval to purchase 300 copies of the *Twelve-Step* booklet from Sheridan Books for inclusion in the *Newcomer Packets*, with the purchase to be on a print-on-demand basis.
 - ♦ The initial quantity of 300 copies of the *First Three Steps* booklet had been sold out. Since the purchase price would be the same, the decision was made to substitute the *Twelve-Step* booklet. Further sales of the *First Three Steps* booklet were discontinued once the original quantity was sold out.
 - ♦ Purchase of the additional 300 copies of the *Twelve-Step* booklet was approved: cost was \$526.59.
 - At the Board’s March 2017 meeting, approval was given for the replenishment purchase of 750 copies of the *Welcome Newcomers* brochure at a cost of \$483.38.
- Activities extending into July 2017 primarily involved the printing of *Relationship Renewal* and the first Spanish edition of RCA’s basic text. Efforts also involved assembling the

information needed to get both books onto Amazon.com and into the Merchandise Store on the RCA website.

- Initial plans for next year involve the following:
 - Implement a change in the calculation of shipping charges to a weight-based method rather than the present cost-based method, so that the charges more accurately reflect the actual shipping costs.
 - Investigate the advantages of a link on the website directly to Amazon.com as recommended by the Merchandise Services contractor.

Respectively submitted for the Merchandise Committee, by Dan O’C

Outreach Committee Annual Report 2016-2017

Mission Statement (Revised): RCA Outreach Committee (OC) facilitates internal communication within the Fellowship, as well as external communication with couples interested in RCA who have made inquiry about joining or starting an RCA Meeting.

Tasks

Communication: OC periodically contacts each Group Contact Couple (GCC) within the Fellowship. Contact is by e mail and/or telephone with follow up to insure contact was received. These contacts have conveyed information from the World Service Organization (WSO) Board and its Committees in order to promote participation in motions before the Annual Business Meeting of the WSO Board, attendance at Annual Conventions, and service opportunities throughout the Fellowship. Further, OC communicates with GCCs regarding information about regional workshops and related recovery opportunities. Finally, OC distributes a PDF Sheet listing all meetings worldwide to those requesting same. This spreadsheet is not current. See “Note” paragraph below.

Growing the Fellowship (GTF): During this period, with the dissolution of the (GTF) Committee, OC assumed one of the tasks associated with that committee. Specifically, the task of communicating with couples who have both made inquiry through the RCA Website as well as through the RCA Literature Store (i.e. ordering New Meeting Packets) by way of offering support, contact information and acting as a resource to these couples as they begin their RCA Journey.

Structure

OC communication structure resembles an e mail/telephone “tree”. Each member of the Committee is responsible for communicating with the GCCs within a particular US State or States. A Representative for those meeting outside of North America is still needed.

Current Members of OC and the States/Areas with which they communicate are as follows: Joan S. (GTF), Steve S. (MA, NH, DC, MD, NJ, PA), Jade S. (TX, OR, WA), Scott C. (NC, SC, KY, TN, GA, WV), Robert G. (N. CA), Kathleen H. (S.CA), Vicki R. (FL), Vickie (MI), Annie/Russ C. (Canada), Jim C. (AZ ,NM,UT,CO,ID,NV), Kathy S.(MN), Gopal K. (NY, VA, IL, OH, MO)**.

Note: The fidelity and coverage of OC communication is hard to accurately access. The nature of our structure requires a two-step process. First, OC Members communicate with GCCs, then, GCCs are to transmit communications to their respective groups. Step One is subject to the fidelity of points of contact and identities of GCCs. As these identities and points of contact change, if the source of the information is an OC Committee member or the GCC themselves, OC will so inform the Meeting Coordinator. If this information is transmitted directly to the Meeting Coordinator, we depend on the Meeting Coordinator to provide OC this information. Due to website issues over the past nine months, this communication has broken down resulting in OC having, to some extent, an outdated list of GCCs. We look forward to having the Meeting Coordinator to OC line of communication firmly established. Step Two is subject to the attendance of the GCC at their meeting and the thoroughness of the communication to their RCA Meeting. Step two is currently the weakest link in our structure as often information is only passed on via a business meeting or infrequently in meetings not all of which are attended by all couples in that group.

Gopal irw Wendy

Outreach Committee

Outreach-Comittee@recovering-coupled.org

Outreach@recovering-couples.org

** I am currently filling in this position while looking for a volunteer for these States

Structure Committee Report for 2016 - 2017 Service Year

We had five committee members this year:

Scott L. of St Louis, Missouri served as chair

Mark R. of Plantation, Florida

Karl S. of Berkeley, California served as Secretary

Mike N. of Grand Haven, Michigan

David H. of Alameda, California

This committee will always welcome new members as we benefit from fresh ideas as well as fresh energy to help RCA flourish.

Our service year was spent fulfilling the duties delegated to us by vote of the Fellowship at the 2015 Annual Business Meeting. This includes preparing and posting various notices concerning the submission of proposals for the year's Annual Business Meeting. We work with all submitters of proposals to help come up with the best ideas possible for RCA. The final form of any proposal is always the decision of the proposers.

In addition to the notices in the Fall concerning submission of proposals, the committee works on preparing for the ABM by developing notices which explain the voting process and the ballot items. We support the Board in having an ABM that gives the Fellowship one day to effectively conduct its business each year and to have an election so that the Fellowship can elect a new Board for the next year.

With the “crash” of the RCA website it was quite helpful to the Structure Committee to have Mark R., also a member of the Technology committee, working with us. The notices we develop are routinely posted to the website; Mark provided us up to the moment information about the website’s capability

throughout the course of the service year. We especially appreciate the user-friendliness of the new web-site.

We also appreciate the assistance of the Outreach committee and their backing up the general E-mail and web-site communications with the individual groups by making telephone and directed E-mail contacts with the groups.

Respectfully Submitted,
Scott L., Chair, on behalf of the Structure Committee

Technology and Website Committee Annual Report (2016–2017)

The Technology and Website Committee is charged with the maintenance of the recovering-couples.org Post Office and Website, including the RCA Store, Meeting Database & Locator, Document Libraries, and Local and Regional Fellowship Calendar. The Committee assists the Board of Trustees by electronically distributing the “E-News” and “Hand in Hand” News Letters. Additionally, RCA discussion forums are maintained for the fellowship by the Committee.

The RCA Post Office provides official RCA domain email addresses to Committees, Local Meetings, and for special functions as requested. RCA official email addresses provide anonymity to our users as well as a broadcast function for RCA email. Email address with a @recovering-couples.org domain can be requested through the postmaster@recovering-couples.org facilitator.

Teleconferencing via the RCA WSO Zoom.us service is being made available to members of our fellowship. The WSO is offering the use of its account on a first come, first serve basis for program related calls. Program related calls include “Speaker Meetings”, “Committee Meetings”, “New Meeting Startups”, etc. For information and availability contact wso-zoom@recovering-couples.org.

The past year has presented unique challenges for our Committee. On September 1, 2016 the RCA website suffered a crash, resulting in the loss of critical data. The backup data was insufficient to allow a full recovery and an emergency interim website was placed in service. From September 1 until September 7th varying levels of service were available. Starting September 8th usage of the interim website began to stabilize.

There were startup problems with the RCA Store and availability of documents such as Meeting location information. An emergency maintenance contract with Fantazwebs was approved and executed. The 3 main objectives from the Board of Trustees at this time were to ensure that the Fellowship could do business with the store, make 7th Tradition contributions, and find meeting information. In addition the objectives given to the Website Committee by the Board of Trustees were to contract a new site host and create a website with a new look and feel – less cluttered and easier to navigate with less menus.

The Web team, assisted by Fantazwebs set about that task. A decision was made to maintain the interim site on Powweb as 8 months of the current hosting contract remained and Powweb did not have a refund policy. Studies were made and a new host was selected at Siteground. The interim site was maintained on Powweb while the new website was being built on Siteground. Wordpress was selected as the platform for the new Website, a change from the previous Joomla platform.

Design problems on the interim website related to the Meeting Search required the use of an Excel Spreadsheet to present the data. The spreadsheet contained contact information for all of the known meetings, having been compiled from both Meetings and Outreach functions. Fantazwebs continued the search for a database tool until it was decided to focus on the new website and continue to use the spreadsheet in the interim. This limited the some search capabilities but all RCA Meeting information was available.

The interim site remained in service until the Siteground site replaced it on May 21, 2017. We continued to experience minor problems with the meeting search function, mainly because of unclear instructions given to users. Standardization and uniform instruction will provide a tool the fellowship can use. With few minor exceptions the new Meeting Locator is working within normal parameters.

Our Website grows as more users share their experience and ideas. Our website can't be everything to everybody, but the Web-Team is eager to develop a website that provides the tools and information needed for your recovery program. The Web-Team invites you to join our committee. You do not have to be a rocket scientist. If you know your way around Wordpress, Facebook, Twitter, can find your way around a website, or just have ideas that might make the website better, you're the type of person we need on our team.

The two tables below illustrate the usage before and after the catastrophic crash of September 1st. While we have not returned to Pre-Crash usage the data illustrates a steady return or users to our website and the services it provides. Invite your fellow members to visit the website often and be a part of our growth.

POWWEB

Month	Unique visitors	Number of visits	Pages	Hits	Bandwidth
Jan 2016	11425	19708	207106	964416	23.66 GB
Feb 2016	8099	15352	125958	839403	17.01 GB
Mar 2016	8568	15765	129500	954647	17.01 GB
Apr 2016	8426	15952	76383	738605	11.97 GB
May 2016	37211	65173	450902	1046983	16.01 GB
Jun 2016	7470	13118	126265	707480	11.64 GB
Jul 2016	9344	17497	124159	794108	13.22 GB
Aug 2016	8318	14982	88661	792708	12.67 GB
Sep 2016	5144	8360	28772	166709	4.52 GB
Oct 2016	4323	8007	16528	69650	2.65 GB
Nov 2016	4369	9936	18937	53879	2.32 GB
Dec 2016	4961	12032	21257	53271	2.36 GB

Jan 2017	5472	10658	29058	100245	3.60 GB
Feb 2017	5400	9386	21995	77874	2.84 GB
Mar 2017	5336	8168	21928	78772	2.89 GB
Apr 2017	4814	7793	19946	58934	2.24 GB
May 2017	3741	5715	14182	37358	1.50 GB
Jun 2017	2	2	2	5	243.68 KB
Jul 2017	1	1	25	89	807.39 KB

SITEGROUND

Month	Unique visitors	Number of visits	Pages	Hits	Bandwidth
May 2017	1,621	2,299	22,884	85,540	1.16 GB
Jun 2017	4,559	7,562	70,898	163,412	2.86 GB
Jul 2017	3,678	6,092	41,265	96,521	1.89 GB

Translation Committee Annual Report (2016–2017)

The Translation Committee consists of three members; Annette K (Chair), Dan O’C and Gladys C.

The amendments concern minor changes and updates to the lists of RCA literature and pamphlets including the service related documents. In addition there is a requirement for board approval of all translated RCA literature and other materials after the approval of the local RCA Fellowship or translating entity. Furthermore, we are adding new sections with a suggested approach to the translation work and a word count for each RCA literature to facilitate translation work done by a professional translator.

Finally, the Translation Committee has been discussing the need for a procedure to print RCA literature and coins outside the US, since the cost of shipping along with cost of books and other materials to Europe is too great. All RCA literature is copyright protected, so it is an important task. However, the Translation Committee is not convinced that these procedures should be under our Committee alone. We see a joint project in drafting these procedures together with the Merchandise Committee. However, since we have a close contact to the Local Translation Committee we can pull from the local resources and knowledge on printing and distribution.

Translation work is an import part of growing the Fellowship. Currently, translations of the RCA Blue Book, fourth edition and different pamphlets have been and are being done in Spanish, German, Danish and Norwegian.

The German Local Translation Committee (LTC):

The German translation of the 4th edition is well on its way and most of the translation has been done by different professional translators. Several German couples have proof read all the translated work and made sure the language was uniform and consistent.

Chapters I-IV and the Appendix have been translated and approved by the German RCA Fellowship and are available for the German RCA Fellowship on their website.

I. Timeline:

January 2015:

- The Board was contacted by an RCA member in Germany regarding German translations of RCA literature.
- The Board chair responded and noted that the Board would be willing to consider financial support if it were needed.

May 30, 2015:

- Board was contacted by the proposed members of the German Local Translation Committee.
- A copy of the RCA translation policy, Translation Basics, was provided.

Board June 2015 Meeting:

- Translation Committee authorized the German Local Translation Committee to proceed with the translation of RCA literature.
- On June 22, 2015, a signed copy of the authorization was e-mailed to the German LTC by the Board chair. Additionally, a Word file of the Fourth Edition was sent to assist in the German translation.

November 2015 E-Mail:

- German LTC reported that they had an estimate for the German translation of the Fourth Edition which totaled \$8,434 USD and that they were looking at other options.

Board May 2016 Meeting:

- Board approved sending \$905 USD to the German LTC to cover the translation of the first three chapters of the Fourth Edition.
- The LTC had tried a number of translation options and settled on an approach of purchasing rough translations. Then members of the German RCA groups would update the translations into final versions. The cost for the rough translations was 0.06 Euros per word.

December 26, 2016 E-Mail:

- German LTC requested 165.65 Euro for the translation of the Appendix of the Fourth Edition.
- Request was approved at the February 2017 Board meeting and \$180 USD were sent to the German LTC.

Board March 2017 Meeting:

- Board approved \$904 USD for additional translation efforts of the German LTC.
- Covered the first 26 Reflections, two couple stories and two keynote addresses.

Board July 2017 Meeting:

- Board approved sending \$431 USD to cover the cost of translation additional items (three pamphlets, the Newcomers Brochure, and the RCA Twelve Concepts of Service).

Summary of Funds Provided to the German LTC

<i>Summary of Funds Provided to German LTC</i>		
1.	For to complete the first three chapters	\$905.00
2.	For the Appendix	\$180.00
3.	For the first 26 Reflections, two couple stories and two keynote addresses.	\$904.00
4.	For three pamphlets, the Newcomers Brochure, and the RCA Twelve Concepts of Service.	\$431.00
Total Funds provided		\$2,420.00

The Danish LTC:

Progress in the translation work in Danish LTC has been at a minimum and mainly restricted to revision of a few pamphlets.

A rough translation of the entire 4th edition has existed since March 2014. The translation is, in some cases, very bad, as the first translation was made using Google Translate. A second re-translation was done and covers approx. ½ of the book, but the work is not good enough as the translation work has been carried out by non-professional Danish RCA members. Consequently, further work on the 4th edition has not continued and it is too difficult.

Therefore, the Danish LTC has requested financial funds from RCA WSO in order to get help the translation work from a professional translator. The Board has been granted \$ 950 to the Danish LTC. The Danish RCA Fellowship is willing to do the necessary proof reading as well as provide couples stories from Danish couples.

The Norwegian LTC:

The Norwegian LTC has translated all the relevant meeting texts. Progress in the translation work has been at a minimum and mainly restricted to revision of a few pamphlets. They spend time to focus on getting the organization registered and opening a bank account for 7. Tradition etc. Furthermore, they have created a Facebook page and a webpage is under construction. However, the translation of the 4th edition continues.

The Board has approved initial funds to support the Norwegian translation in the amount of \$950 USD.

Submitted by: the Translation Committee, Annette K, Chair.

Report of the Spanish Translation Subcommittee

The Spanish Translation Sub-Committee consists of two members. Gladys C. of Oregon who is the subcommittee chair and Dan O’C of Maryland.

As of July 2017, the RCA Blue Book, fourth edition, different booklets and pamphlets have been translated into Spanish and are available to purchase at the 2017 convention and on-line.

The Spanish translations have been completed by a professional translator, Maria Carmen, who was recommended to the Board by Overeaters Anonymous. This piece of literature represents several years of translating sections, getting WSO Board approval at each step along the way and forming a translation committee and a Spanish subcommittee

There are still some couple's stories to translate from the RCA 4th edition and ideally we will get stories from couples willing to write their stories in Spanish for future printings of this RCA text. We welcome feedback from folks familiar with translations, so we can improve upon this first printing.

This process was greatly supported by Dan's incredible communications between the professional translator, the Spanish Subcommittee, the RCA Board, the RCA bookkeeper, and the Sheridan printing company. As well, several RCA members stepped up to read the draft version and give feedback. Maria Rosa of Oregon, Lorena B of California, Stephen C of New Mexico, and Andy H of Florida were sent copies for evaluation. Elda Galvan, a local licensed translator in Eugene, Oregon also was given a copy for critique.

RCA WSO funded the translation into Spanish. As Spanish is the second most spoken language in the world, we expect this translation to be a great additional recovery tool for our Fellowship and to the many Spanish speaking RCA members (current and newcomers). There is a new meeting in Barcelona, Spain. The work on the Spanish translation is summarized below

Submitted by: the Spanish Translation Subcommittee, Gladys C., Chair

Summary of the Work on the Spanish Translation:

To carry the RCA message to couples who are not native speakers of English, both this year's and last year's Boards of Trustees have supported the requests of the Translation Committee to create a Spanish Translation Subcommittee to prepare a Spanish translation of basic RCA literature focusing on the Fourth Edition and the RCA pamphlets. The translation work was carried out by a professional translator in Spain.

Spanish is the second most spoken language in the world. The United States ranks third or fourth among Spanish-speaking countries in terms of the number of Spanish speakers. The need for Spanish literature is clear.

The committee is pleased to report the publishing of the first Spanish edition of the Fourth Edition of our basic text as well as the translation of three of the RCA pamphlets. Spanish speaking couples have helped proof read the translated work and we thank them for their service.

I. Timeline:

Mid-March 2015: Board efforts began by contacting the Publications Manager at Overeaters Anonymous to get info on their approach to a Spanish translation.

Board June 2015 Meeting:

- Translation Committee authorized to proceed with a Spanish translation. The subcommittee was created.
- Phase I of translation approved using a translator in Spain recommended by the OA publications manager. Cost of translation: 18 cents per word for a final, professional translation.

- Estimated total word count for the Phase I documents is 15, 550 words. Estimated cost for Phase I is \$ 2,799.00 USD. Effort commenced on June 24, 2015. Completed October 2, 2015.

Board July 2016 Meeting:

- Approved Phase II of the Spanish Translation:
- Estimated total word count for the Phase II documents is 21,709 words. Estimated cost for Phase II is \$3,907.62 USD. Phase II was completed on December 2, 2016.

Board December 2016 Meeting:

- Approved \$300 to format the Phase I and II translations in same format and page structure as the English version of the Fourth Edition.
- Contract with Spanish translator signed December 23, 2016 and work completed on January 31, 2017.

Board March 2017 Meeting:

- Approved estimate of up to \$350 for producing a cover for the Spanish translation with Six Penny Graphics of Fredericksburg, VA.

Board April 2017 Meeting:

- Board approved Phase III of the Spanish translation (to complete the translation of three additional couples' stories, two keynote addresses, and the Affirmations pamphlet to format these materials into final publication format).
- Estimated total word count for the documents is 14,154 words. Estimated cost for the Phase III translation is \$2,547.72 (USD). Additionally, \$120.00 (USD) to be paid for final formatting of the translated materials. Effort commenced on May 3, 2017. Completed June 19, 2017.
- With the completion of Phase III, there were sufficient translated portions of the Fourth Edition to publish the First Spanish edition, as well as three pamphlets: Outreach, Who We Are, and Affirmations.

Board May 2017 Meeting:

- Board approved printing 200 copies of the new Spanish language edition of the RCA Fourth Edition book (65% of the English version).
- They will sell for \$12 each. Estimated cost to print: \$1,535.85 (on a Print-on-Demand basis). Will be available at the Convention in Minneapolis.

Publication Events:

- Final proof approved on July 10, 2017.
- Orders placed with Sheridan Press on July 14, 2017.
- Twenty copies delivered to Minneapolis on July 26, 2017.
- One hundred eighty copies delivered to Harrisonburg, VA, on July 27, 2017.

Summary of Costs:

Summary of Costs of the First Spanish Edition and Three Pamphlets		
Translation by Professional Translator in Spain		
Phase I	15,550	\$2,799.00
Phase II	21,709	\$3,907.62
Phase III	14,154	\$2,547.72
Total translation costs for the First Spanish Edition plus three pamphlets	51,413	\$9,254.34
Other Expenses		
Formatting work by Spanish Translator: First Spanish Edition plus three pamphlets.		\$450.00
Cover Design and Interior Design Review, Guidance, and Review: Six Penny Graphics		\$500.00
Total Other Expenses		\$950.00
Printing Cost for 200 copies (Print-on-Demand)		\$1,535.85
Total Cost:		\$11,740.19

II: Completing the Initial Translation of RCA Literature to Spanish.

Board July 2017 Meeting:

- Board approved Phase IV for a final completion of the Spanish Translation to cover: Keynote address from the first convention; the final 26 Reflections; the Newcomers Brochure; and the Twelve Concepts of Service,
- Estimated total word count for the documents is 17,891 words. Estimated cost for the Phase IV translation is \$3,220.38 (USD). Additionally, \$100.00 (USD) to be paid for final formatting of the translated materials. Effort to commence in August 2017 and to be completed in early October 2017.
- This will complete the Spanish translation work until there are sufficient Spanish RCA groups to support a Second Spanish Edition that would include Couple Stories from Spanish speaking couples.

Section 3: International 2016 Convention Report

2016 Convention Wrap up report

“Healing Together as Couples”

Matthew IRW Tami

Atlanta GA

We want to thank everyone who attended and everyone who served at the RCA International Convention and Business Meeting 2016. We wanted an inexpensive, easy to get to location and the Marriot at Perimeter Center provided just that. We really appreciated all of the fellowship and support that we received from all over the face of RCA.

The RCA Board meeting was held on Thursday. Those who wished could attend the local Atlanta meeting after dinner together that evening. The business meeting met at the hotel Friday.

The convention started a focus on Steps 1, 2 and 3 with a lighthearted attempt to allow members to Play and have Fun on Friday night. Games, crayons and stickers to break the travel tension. We had a stocked hospitality suite. We were careful not to compete with meals however we had keys that people could use to open up the hospitality suite. We had a lot of fresh fruit, trail mix, water, natural sodas and used a Keurig coffee pot which we put in the silent auction. We saved a lot of money on the food by shopping at Aldi’s and Sprouts, two very low cost grocery stores. The rest came from Costco. As Atlanta is the home of Coke we served the healthy green Coke.

A full day of topics and program help on Saturday culminating with our speakers Glenn and Dianne from Florida. We had 3 meetings including meetings regarding Traditions, Steps, and Concepts. A little after dinner dancing was enjoyed by those who dared.

The weekend was closed with a couple affirmation sharing and the election of new board officers. The Atlanta convention was supported by a professional 12 Step recording provider. Being able to take the Conventions home to review has always been a boost to our couple recovery.

We had a minimum of 50 couples this year (somewhere between 50 and 55) – some to their first RCA meetings. We also allowed people to come to the Saturday night speaker without paying registration.

A tour of antebellum homes and a local favorite restaurants was enjoyed on Sunday afternoon. Another experiment of having a 12 Step workshop on Monday, for those who wished to stay another day and attend, was made available away from the convention hotel. The registrations, a 7th tradition basket, silent auction and lottery allowed for over \$6000.00 to flow back to RCA operating account.

The Atlanta Region RCA groups thank you for allowing us to host you in 2016.

Section 4: Reports on Fellowship-Wide Activities

Monthly Phone-In Step Study

The RCA Monthly Phone-In Step Study, held the third Sunday of each month (except July and August) is still thriving. We have been privileged to be in service by facilitating this meeting. Although there aren't a lot of couples who call in (4 to 6 couples per meeting is typical), we believe that the couples who do attend find it worthwhile and enriching for their coupleship.

Each meeting starts with the Serenity Prayer, the 12 Steps and the Safety Guidelines. Then our speaker couple speaks to their experience with the Step that couples have worked that month. After the speaker couple finish, one of the most rewarding parts of the meeting happens when two couples are paired to go to a private phone "room" for an hour to share their step experiences. When we have a mixture of seasoned RCA couples and relative newcomers, we try to pair a seasoned couple with a newcomer couple. Finally, we all return to the main room to share with the larger group. We end with the reading of the Promises and the Unity prayer.

We have been very fortunate to have been able to attend a few RCA conventions and meet a lot of couples with whom we have kept in contact, and who have been willing to be speaker couple for the Monthly Phone-In Step Study. We really appreciate these couples' willingness to be in this service and share their experience, strength and hope.

We are also grateful that the new website is in place and that any couple can easily subscribe to the Monthly Phone-In Step Study program (Main Menu/For RCA Members/Couple Resources/Newsletter Subscription Service/Monthly Phone-In Step Study).

We will be submitting an article to the Autumn Hand in Hand to try to get the Monthly Phone-In Step Study better known to RCA members. From Sept to December 2017 we are finishing with Steps 8 through 12 (September - Steps 8 & 9---October - Step 10---November - Step 11 and December - Step 12) and we start again with Step 1 in January 2018.

Yours in recovery and loving it,

Annie irw Russ

Section 5: Reports on Regional Retreats

Green Gulch, California

The 2016 RCA Green Gulch retreat, held on September 23-25, was attended by 16 couples, including the 2 couples on the planning committee.

The theme of the Retreat was, "Using the RCA Tools to Help Build Intimacy In Our Coupleship"

The retreat involved five intimacy workshops based upon working the steps, meetings of two, couple agreements and contracts, the safety guidelines, service and sponsorship.

Registrants participated at several levels, including the leading of workshops; speaking on their experience, strength and hope; leading meditation sessions; and some acted as temporary sponsors for those members who may be experiencing crises in their relationships.

This retreat is held annually at Green Gulch Farm and Meditation Center near Muir Beach, California. Lodgings are rustic and intimate, and six vegetarian meals are served during the course of the weekend.

The 2017 retreat will be held over Labor Day weekend, beginning September 1st. Cost \$550.00 / couple (Friday, Saturday, Sunday - 2 nights lodging and 6 meals)

The 2018 Green Gulch retreat is scheduled for July 6-8 of that year.

I hope that information is helpful.

Regards,

Brian R. irw Linda P.

Houston, Texas

We do a retreat each year, generally the first or second weekend of October. We have been hosting our annual retreat since 2008.

The 2017 Couples in Recovery retreat will take place October 6-8, 2017. We will have 25 couples in attendance. The retreat will be a couple's orientation to the 12 Steps of RCA; the retreat title is "Doing the Texas 12 Step".

I have attached a flyer. Couples from all three of the Houston-area RCA meetings have signed up. Our annual Couples in Recovery retreats are closed, special focus retreats where one or both partners are in sexual addiction recovery.

Camp Allen is a great location for our retreats. Our Couples In Recovery treasury donates money each year to help lower the cost per couple. This year, it donated \$1,000.00. Last year was the first time, we had to increase our couples rate over \$300. This is due to increasing our size to 17 couples last year and 25 couples this year. The price is great – I agree.

This will be my 4th year being the retreat leader. I have really enjoyed this service work; what a way to get out of my shell and get over public speaking. This will be our first year doing a 12 step retreat. In the past we combined couples' workshops with a guest therapist's speaker presentation...ensuring a common theme throughout the weekend.

Yours in service,
-Ivan irw Fabio

Vancouver, British Columbia with participation from Washington and Oregon

We were co-chair of the September 2016 "Serenity in Stillwoods" retreat last year. Here is some info I think you are looking for.

18 couples

Fri 4:00 to Sunday Lunch

2 Vancouver Canada based groups/ 2 Washington State based Groups / 1 Oregon based group/ 1 Alberta based group. (Truly international with about a 60/40 Can/US split.)

Workshop titles included:

'Healthy Sexuality"

"Better Communication"

"The Power of Check-ins"

Generic meetings throughout

Greg IRW Angie

This year the retreat is from 9/22/17 – 9/24/17

Organizers are Jim and Diane, gymdi@comcast.net, 253-486-8512

Fees include two nights lodging and six meals: Friday dinner, three meals on Saturday and breakfast and lunch on Sunday. Each couple will have a private room and shared bathroom with one other couple.

Please bring own bedding and towels. Sheets are available to rent \$20

Before 5/17 Canadian \$425/ US \$330

After 5/17 Canadian \$455/ US \$360

Oregon Retreat Sublimity, Oregon

This year is the 5th Annual Silver Falls Retreat: Exploring Intimacy

January 19, 20, 21, 2018

Organizer Pat pmaryinoregon@gmail.com 503-830-1120

Limited to 24 couples.

\$425 / couple and includes two nights lodging, dinner Friday, three meals Saturday and breakfast on Sunday

Lighthouse Retreat, Pacific Grove California

This annual retreat was held 3/24/17 – 3/26/17 in a beautiful facility within a short walk to peaceful trails along the ocean. Since the retreat has been going on for many years it is well organized and attracts about 30 couples from mostly California, but other states as well. There are couples with many years of recovery that come to this meeting along with newer couples. It's a wonderful time with other RCA couples.

Watch the RCA web calendar for the next announcement.

Santa Cruz, California Day in Spring

This has been an annual event for about 20 years and generally has about 30 couples. It is a one day event that includes a pot luck. It generally happens in late April or early May. The majority of attendees are within a 3 hour radius of Santa Cruz

RCA Fingerlakes New York 5/12/17 – 5/14/17

The organizer was Heather McCarty, phone 607-351-0421. hbmccarty@twcyn.rr.com

The Retreat included 2 nights lodging and meals (Friday LUNCH through Sunday BREAKFAST) Price \$400 Per Couple. Weekend attendance is limited to 14 couples.

We had 10 couples total, a little smaller than in past years. 8 from the Ithaca group, 1 from Schenectady NY and 1 from Davis CA.

We focused on Steps 1-5, as we ended up with a large proportion of newer couples. It went great, the location is beautiful, and the smaller numbers made for greater intimacy. We do plan to do it again next year, on Mother's Day weekend.

Be well!

Heather irw Jeffrey

Virginia, Growing Together Day of Recovery

September 24th, 2016 was the 3rd Annual one day event. We meet in Arlington from 9 am – 4 pm and share lunch and share experience, strength and hope with about 25 couples. All are invited and it is near many historic sites so could be combined with a vacation. We have found that A LOT of growth can happen in one day.

This one day recovery event is sponsored by four groups in Virginia and two in Maryland

The 4th Annual Growing Together; Day of Recovery is on September, 30, 2017

Find the flyer with contact information at the RCA web calendar

Fees include snacks and lunch. before 9/16/817 \$40 and after \$50.

Guilford, England

RCA Guilford Retreat

For the January 2017 retreat there were 24 couples and yes a couple came from Europe. There will be a retreat every year open to everyone located somewhere near Guildford, Surrey for the foreseeable future.

The 3rd Annual Retreat is February 10 – 11, 2018. This annual UK RCA retreat will be taking place at the Ladywell Retreat and Spirituality Centre. Ladywell, where the Retreat and Spirituality Centre is located, is the Motherhouse of an International Catholic Religious Congregation – The Franciscan Missionaries of the Divine Motherhood.

This will be our third event and for the first time will run over two days. Every year the Nuns greet us and wish to highlight to the group that for the preceding week they have been praying for us all and our event. It is very easy to feel spiritually touched and blessed every time this occurs. We then congregate in one room in a massive circle for couple shares on particular themes, breaking out for coffee and lunch which is extended to allow for a walk in the surrounding country.

The next event will be on the weekend of the 10 / 11th of February and will be a perfect pre-emptor to the conference in Sweden. So if you want come along and experience some quintessentially British recovery it does not get much better! Please let us know mbrittain2011@gmail.com .

Love to you all Mark and Janice

Section 6: Reports of WSO Independent Contractors

Annual RCA-WSO Communications Service Provider Report for FY 2016-17

Joyful Communications

103 Bradford Commons Lane
Braintree, MA 02184
781 848 5922

July 28, 2017

The RCA-WSO Communications Service Provider which was established in February 2009 and has functioned with the direction and support of the RCA Board and its committees and members of RCA. The position entails working with Meetings Coordinator, Merchandise Services Contractor, the Web Team and the POWWEB E-mail services. ROUND CUBE is now RCA's E-mail service provider. This central position is responsible for responding to E-mail and phone inquiries; it submits articles to the Hand in Hand and attends the monthly Board meetings. The chairperson and board members provides guidance and knowledge of WSO's various RCA changes and processes. The RCA-WSO Communications Service Provider provides monthly, quarterly and annual reports for all its activities which are outlined in its annual contract. The position is defined presently via the annual contract.

A small support committee, like an office committee, would provide an opportunity to utilize the expertise of the RCA's membership in better serving the larger RCA community. My attendance at the monthly Board meeting has been helpful in keeping current with changes to our web site and other activities and issues.

From July through June, **115 E-mails and 178 phone calls were handled in 124½ hours**, averaging 10 hours per month. For 2016, the totals were **104 E-mails and 202 phone calls were handled in 145 hours**. Most inquiries sought information on the program, finding and starting a meeting and ordering literature also a few counselors have made inquiries. Others requested assistance with the RCA web site, updating meeting information, couple support, RCA web troubles, registering a retreat, annual convention, 7th tradition donations and sponsorship. The web site had to be rebuilt and experienced some issues causing frustration with its users. There were no insignificant inquires.

The phone lines and our E-mail support were available 100% with an occasionally minor issue.

If you have any questions or suggestions, please advise.

Yours truly,

Robert P Petitti

Merchandise Services Provider's Annual report 2016/17

Between July 2016 and June 2017, 570 orders were filled, 297 by me, and 273 were Fulfilled by Amazon (FBA). The numbers in the table include items sold at the 2016 Atlanta Convention which were in addition to the online orders.

The sale of 4th editions is down by almost 100 this year, Step Up to Love is down by 28, and the Journals by 20. We sold 112 fewer Newcomer kits but about that many more Welcome booklets than last year, so it looks like more groups are economizing by using the booklet rather than the full kit. There wasn't a significant difference in our other merchandise items from last year. This was the first year for selling Creating Healthy Agreements. (FBA indicates Fulfillment by Amazon.)

Items	Total sold 2016/17
4th edition Text	426 plus 263 FBA= 689
Step Up To Love	109 plus 63 FBA = 172
Creating Healthy Agreements	225 plus 159 FBA= 384
Newcomer Kits	395
Welcome booklets	222
Journals	117
Meeting Starter Packs	25
Bronze medallions	458
Wooden chips	878

One goal we had this year was to review our international shipping rates and try to minimize the losses we have there. There doesn't seem to be a clear solution to this issue since the cost depends so much on the size and weight of the order, whether it fits in a flat rate container, or is under 4 lb. etc. We haven't made any changes at this point but continue to monitor the situation. In most cases international customers would benefit from ordering through Amazon since Amazon's international shipping charges are less than our USPS costs.

Looking ahead, we hope to soon have the Spanish 4th edition and Relationship Renewal workbooks available both in the RCA store and on Amazon.

I continue to recommend that we add a direct link from the RCA store to our items on Amazon. In additions to convenience, this would offset some of the FBA fees by giving us a minimum of 4% back based on the customer's total purchases after clicking that link through the Amazon Associates program.

Betsy Dintaman

Appendix A

Recovering Couples Anonymous Statement of Cash Flows

July 2016 through June 2017
Jul '16 - Jun 17

OPERATING ACTIVITIES	
Net Income	-2,639.36
Adjustments to reconcile Net Income to net cash provided by operations:	
Pay Pal Account Balance	-16.47
Accounts Payable	-0.30
Sales Tax Payable:CA	29.65
Sales Tax Payable:VA	-5.28
Net cash provided by Operating Activities	<u>-2,631.76</u>
Net cash increase for period	-2,631.76
Cash at beginning of period	46,006.21
Cash at end of period	<u><u>43,374.45</u></u>

	Jul 16	Aug 16	Sep 16	Oct 16	Nov 16	Dec 16	Jan 17	Feb 17	Mar 17	Apr 17	May 17	Jun 17	TOTAL
Ordinary Income/Expense													
Income													
Contributions													
Group	770.76	935.00	929.00	815.00	350.00	624.00	600.00	1,500.00	1,767.51	540.00	938.50	1,550.00	11,319.77
Individual	220.00	50.00	240.00	0.00	220.00	680.00	930.00	50.00	300.00	290.00	100.00	130.00	3,210.00
Total Contributions	990.76	985.00	1,169.00	815.00	570.00	1,304.00	1,530.00	1,550.00	2,067.51	830.00	1,038.50	1,680.00	14,529.77
Operating Income													
Interest Income	1.56	1.78	1.61	1.82	1.78	1.66	1.72	1.21	0.33	0.30	0.35	0.32	14.44
Royalties	571.27	178.21	132.76	474.10	482.50	274.62	295.07	501.82	322.58	214.36	241.73	212.33	3,901.35
Refunds	0.00	0.00	0.00	43.07	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	43.07
Shipping/Handling	389.98	287.91	85.84	157.37	304.40	166.04	268.96	307.71	300.44	320.06	221.48	166.63	2,976.82
Total Operating Income	962.81	467.90	220.21	676.36	788.68	442.32	565.75	810.74	623.35	534.72	463.56	379.28	6,935.68
Sales													
Sale of Taxable Products - CA	383.10	507.65	0.00	146.25	476.35	484.20	426.70	200.25	385.35	658.80	424.00	200.55	4,293.20
Sale of Taxable Products - VA	298.75	0.00	0.00	145.70	126.00	0.00	40.00	0.00	13.46	0.00	0.00	0.00	623.91
Sale of NON Taxable Products	1,440.25	1,172.89	782.15	1,718.77	929.35	992.39	1,132.07	1,586.27	1,215.21	1,601.57	980.56	885.32	14,436.80
Total Sales	2,122.10	1,680.54	782.15	2,010.72	1,531.70	1,476.59	1,598.77	1,786.52	1,614.02	2,260.37	1,404.56	1,085.87	19,353.91
Uncategorized Income	0.00	0.00	0.00	0.00	0.00	10.00	0.00	0.00	0.00	0.00	0.00	0.00	10.00
Total Income	4,075.67	3,133.44	2,171.36	3,502.08	2,890.38	3,232.91	3,694.52	4,147.26	4,304.88	3,625.09	2,906.62	3,145.15	40,829.36
Cost of Goods Sold													
Cost of Goods Sold													
Literature/Lit. Development	0.00	161.12	0.00	0.00	0.00	0.00	500.00	0.00	0.00	0.00	300.00	0.00	961.12
Mrchdse Labor - Contractor	127.76	297.49	228.39	115.07	113.32	173.26	168.02	226.20	200.80	204.75	290.94	202.12	2,348.12
Miscellaneous	0.00	699.40	14.02	305.51	0.00	0.00	0.00	0.00	43.84	13.99	805.77	0.00	1,882.53
Printing & Shipping Books	0.00	460.38	351.25	4.79	0.00	1,123.50	0.00	0.00	0.00	577.21	705.53	5,160.50	8,383.16
Total Cost of Goods Sold	127.76	1,618.39	593.66	425.37	113.32	1,296.76	668.02	226.20	244.64	795.95	2,102.24	5,362.62	13,574.93
Total COGS	127.76	1,618.39	593.66	425.37	113.32	1,296.76	668.02	226.20	244.64	795.95	2,102.24	5,362.62	13,574.93
Gross Profit	3,947.91	1,515.05	1,577.70	3,076.71	2,777.06	1,936.15	3,026.50	3,921.06	4,060.24	2,829.14	804.38	-2,217.47	27,254.43
Expense													
Expenses													
Contractors													
Accounting/Bookkeeping	600.00	600.00	600.00	600.00	1,365.00	600.00	600.00	600.00	600.00	600.00	600.00	600.00	7,965.00
Communications	260.00	130.00	480.00	280.00	170.00	170.00	190.00	0.00	0.00	0.00	0.00	220.00	1,900.00
Virtual Office	0.00	0.00	99.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	99.00
Web Services/Development	0.00	0.00	0.00	400.00	1,500.00	0.00	0.00	0.00	0.00	0.00	1,500.00	1,440.00	4,840.00
Total Contractors	860.00	730.00	1,179.00	1,280.00	3,035.00	770.00	790.00	600.00	600.00	600.00	2,100.00	2,260.00	14,804.00
Operating Expenses													
Finance Charges													
Bank Charges	8.00	0.00	0.00	0.00	-0.15	54.00	0.00	62.00	0.00	0.00	0.00	14.00	137.85

**Recovering Couples Anonymous
Statement of Activities by Month
July 2016 through June 2017**

	Jul 16	Aug 16	Sep 16	Oct 16	Nov 16	Dec 16	Jan 17	Feb 17	Mar 17	Apr 17	May 17	Jun 17	TOTAL
PayPal Fees	78.15	62.45	48.04	39.72	55.28	32.03	87.54	60.51	77.70	82.74	50.49	42.07	716.72
Total Finance Charges	86.15	62.45	48.04	39.72	55.13	86.03	87.54	122.51	77.70	82.74	50.49	56.07	854.57
Insurance	0.00	141.41	286.94	0.00	142.66	141.52	0.00	426.12	0.00	0.00	0.00	0.00	1,138.65
Postage/Shipping	297.17	192.21	53.13	103.77	174.38	102.40	468.46	318.76	198.74	373.02	227.95	-100.71	2,409.28
Printing/Copying	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	114.62	114.62
Resources and Guides	0.00	0.00	150.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	150.00
Storage Fees													
Books	0.00	0.00	100.00	0.00	0.00	100.00	0.00	0.00	0.00	0.00	0.00	0.00	200.00
Storage Fees - Other	0.00	0.00	0.00	0.00	0.00	0.00	0.00	260.00	0.00	0.00	0.00	0.00	260.00
Total Storage Fees	0.00	0.00	100.00	0.00	0.00	100.00	0.00	260.00	0.00	0.00	0.00	0.00	460.00
Taxes & Filing Fees	0.00	85.52	0.00	0.00	10.00	25.00	380.00	-0.10	35.00	0.17	0.00	10.00	545.59
Telephone	99.68	99.60	201.94	100.73	100.65	105.14	100.29	0.00	0.00	0.00	0.00	100.62	908.65
Translation Costs	0.00	24.00	0.00	0.00	0.00	3,907.62	0.00	350.00	0.00	0.00	1,911.00	1,200.00	7,392.62
Web Hosting	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	226.20	0.00	226.20
Total Operating Expenses	483.00	605.19	840.05	244.22	482.82	4,467.71	1,036.29	1,477.29	311.44	455.93	2,415.64	1,380.60	14,200.18
Annual Business Meeting													
AV Equipment	0.00	90.61	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	-1.00	0.00	89.61
Board Reimbursements	0.00	500.00	0.00	0.00	300.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	800.00
Total Annual Business Meeting	0.00	590.61	0.00	0.00	300.00	0.00	0.00	0.00	0.00	0.00	-1.00	0.00	889.61
Total Expenses	1,343.00	1,925.80	2,019.05	1,524.22	3,817.82	5,237.71	1,826.29	2,077.29	911.44	1,055.93	4,514.64	3,640.60	29,893.79
Total Expense	1,343.00	1,925.80	2,019.05	1,524.22	3,817.82	5,237.71	1,826.29	2,077.29	911.44	1,055.93	4,514.64	3,640.60	29,893.79
Net Ordinary Income	2,604.91	-410.75	-441.35	1,552.49	-1,040.76	-3,301.56	1,200.21	1,843.77	3,148.80	1,773.21	-3,710.26	-5,858.07	-2,639.36
Net Income	2,604.91	-410.75	-441.35	1,552.49	-1,040.76	-3,301.56	1,200.21	1,843.77	3,148.80	1,773.21	-3,710.26	-5,858.07	-2,639.36

Recovering Couples Anonymous Statement of Activities by Comparison

July 2016 through June 2017

	Jul '16 - Jun 17	Jul '15 - Jun 16	\$ Change
Ordinary Income/Expense			
Income			
Contributions			
Group	11,319.77	11,536.67	-216.90
Individual	3,210.00	3,600.37	-390.37
Total Contributions	14,529.77	15,137.04	-607.27
Convention	0.00	5,075.54	-5,075.54
Operating Income			
Interest Income	14.44	18.61	-4.17
Royalties	3,901.35	1,445.90	2,455.45
Refunds	43.07	-256.89	299.96
Shipping/Handling	2,976.82	3,306.63	-329.81
Total Operating Income	6,935.68	4,514.25	2,421.43
Sales			
Sale of Taxable Products - CA	4,293.20	2,237.97	2,055.23
Sale of Taxable Products - VA	623.91	112.35	511.56
Sale of NON Taxable Products	14,436.80	21,777.89	-7,341.09
Total Sales	19,353.91	24,128.21	-4,774.30
Uncategorized Income	10.00	0.00	10.00
Total Income	40,829.36	48,855.04	-8,025.68
Cost of Goods Sold			
Cost of Goods Sold			
Literature/Lit. Development	961.12	1,290.21	-329.09
Mrchdse Labor - Contractor	2,348.12	5,522.88	-3,174.76
Miscellaneous	1,882.53	2,382.02	-499.49
Printing & Shipping Books	8,383.16	9,944.06	-1,560.90
Total Cost of Goods Sold	13,574.93	19,139.17	-5,564.24
Total COGS	13,574.93	19,139.17	-5,564.24
Gross Profit	27,254.43	29,715.87	-2,461.44
Expense			
Suspense	0.00	0.00	0.00
Expenses			
Contractors			
Accounting/Bookkeeping	7,965.00	6,720.00	1,245.00
Communications	1,900.00	2,864.75	-964.75
Virtual Office	99.00	99.00	0.00
Web Services/Development	4,840.00	0.00	4,840.00
Total Contractors	14,804.00	9,683.75	5,120.25
Operating Expenses			
Finance Charges			
Bank Charges	137.85	104.00	33.85
PayPal Fees	716.72	598.10	118.62
Total Finance Charges	854.57	702.10	152.47
Insurance	1,138.65	1,700.05	-561.40

Recovering Couples Anonymous Statement of Activities by Comparison

July 2016 through June 2017

	Jul '16 - Jun 17	Jul '15 - Jun 16	\$ Change
Postage/Shipping	2,409.28	2,370.37	38.91
Printing/Copying	114.62	0.00	114.62
Resources and Guides	150.00	0.00	150.00
Service Subscription	0.00	179.88	-179.88
Storage Fees			
Books	200.00	213.00	-13.00
Storage Fees - Other	260.00	0.00	260.00
Total Storage Fees	460.00	213.00	247.00
Taxes & Filing Fees	545.59	934.57	-388.98
Telephone	908.65	1,214.38	-305.73
Translation Costs	7,392.62	4,414.00	2,978.62
Web Hosting	226.20	0.00	226.20
Total Operating Expenses	14,200.18	11,728.35	2,471.83
Annual Business Meeting			
AV Equipment	89.61	1,447.59	-1,357.98
Board Reimbursements	800.00	1,175.11	-375.11
Printing & Supplies	0.00	405.92	-405.92
Total Annual Business Meeting	889.61	3,028.62	-2,139.01
Growing the Fellowship	0.00	629.52	-629.52
Total Expenses	29,893.79	25,070.24	4,823.55
Total Expense	29,893.79	25,070.24	4,823.55
Net Ordinary Income	-2,639.36	4,645.63	-7,284.99
Other Income/Expense			
Other Income			
Refunds from Prior Years	0.00	90.85	-90.85
Total Other Income	0.00	90.85	-90.85
Other Expense			
Penalties and Late Payments	0.00	30.00	-30.00
Total Other Expense	0.00	30.00	-30.00
Net Other Income	0.00	60.85	-60.85
Net Income	-2,639.36	4,706.48	-7,345.84

**Recovering Couples Anonymous
Statement of Financial Position**

As of June 30, 2017
Jun 30, 17

ASSETS	
Current Assets	
Checking/Savings	
Chase Operating - 8459	3,820.99
Chase Money Market-9562	39,588.91
Total Checking/Savings	<u>43,409.90</u>
Other Current Assets	
Pay Pal Account Balance	272.02
Prepaid - Convention	2,000.00
Undeposited Funds	-35.45
Total Other Current Assets	<u>2,236.57</u>
Total Current Assets	<u>45,646.47</u>
TOTAL ASSETS	<u><u>45,646.47</u></u>
LIABILITIES & EQUITY	
Liabilities	
Current Liabilities	
Accounts Payable	
Accounts Payable	599.70
Total Accounts Payable	<u>599.70</u>
Other Current Liabilities	
Sales Tax Payable	
CA	206.63
Total Sales Tax Payable	<u>206.63</u>
Total Other Current Liabilities	<u>206.63</u>
Total Current Liabilities	<u>806.33</u>
Total Liabilities	806.33
Equity	
Retained Earnings	47,479.50
Net Income	-2,639.36
Total Equity	<u>44,840.14</u>
TOTAL LIABILITIES & EQUITY	<u><u>45,646.47</u></u>

Recovering Couples Anonymous

Trial Balance

As of June 30, 2017

	Jun 30, 17	
	Debit	Credit
Chase Operating - 8459	3,820.99	
Chase Money Market-9562	39,588.91	
Pay Pal Account Balance	272.02	
Prepaid - Convention	2,000.00	
Undeposited Funds		35.45
Accounts Payable		599.70
Sales Tax Payable:CA		206.63
Retained Earnings		47,479.50
Contributions:Group		11,319.77
Contributions:Individual		3,210.00
Operating Income:Interest Income		14.44
Operating Income:Royalties		3,901.35
Operating Income:Refunds		43.07
Operating Income:Shipping/Handling		2,976.82
Sales:Sale of Taxable Products - CA		4,293.20
Sales:Sale of Taxable Products - VA		623.91
Sales:Sale of NON Taxable Products		14,436.80
Uncategorized Income		10.00
Cost of Goods Sold:Literature/Lit. Development	961.12	
Cost of Goods Sold:Mrchdse Labor - Contractor	2,348.12	
Cost of Goods Sold:Miscellaneous	1,882.53	
Cost of Goods Sold:Printing & Shipping Books	8,383.16	
Expenses:Contractors:Accounting/Bookkeeping	7,965.00	
Expenses:Contractors:Communications	1,900.00	
Expenses:Contractors:Virtual Office	99.00	
Expenses:Contractors:Web Services/Development	4,840.00	
Expenses:Operating Expenses:Finance Charges:Bank Charges	137.85	
Expenses:Operating Expenses:Finance Charges:PayPal Fees	716.72	
Expenses:Operating Expenses:Insurance	1,138.65	
Expenses:Operating Expenses:Postage/Shipping	2,409.28	
Expenses:Operating Expenses:Printing/Copying	114.62	
Expenses:Operating Expenses:Resources and Guides	150.00	
Expenses:Operating Expenses:Storage Fees	260.00	
Expenses:Operating Expenses:Storage Fees:Books	200.00	
Expenses:Operating Expenses:Taxes & Filing Fees	545.59	
Expenses:Operating Expenses:Telephone	908.65	
Expenses:Operating Expenses:Translation Costs	7,392.62	
Expenses:Operating Expenses:Web Hosting	226.20	
Expenses:Annual Business Meeting:AV Equipment	89.61	
Expenses:Annual Business Meeting:Board Reimbursements	800.00	
TOTAL	89,150.64	89,150.64

Recovering Couples Anonymous
Actual vs. Budget
 July 2016 through June 2017

	Jul '16 - Jun 17	Budget
Ordinary Income/Expense		
Income		
Contributions		
Group	11,319.77	11,544.00
Individual	3,210.00	3,600.00
Total Contributions	14,529.77	15,144.00
Convention	0.00	0.00
Operating Income		
Interest Income	14.44	18.00
Royalties	3,901.35	1,320.00
Refunds	43.07	-300.00
Shipping/Handling	2,976.82	3,300.00
Total Operating Income	6,935.68	4,338.00
Sales		
Sale of Taxable Products - CA	4,293.20	2,232.00
Sale of Taxable Products - VA	623.91	120.00
Sale of NON Taxable Products	14,436.80	21,780.00
Total Sales	19,353.91	24,132.00
Uncategorized Income	10.00	
Total Income	40,829.36	43,614.00
Cost of Goods Sold		
Cost of Goods Sold		
Literature/Lit. Development	961.12	6,000.00
Mrchdse Labor - Contractor	2,348.12	3,240.00
Miscellaneous	1,882.53	2,340.00
Printing & Shipping Books	8,383.16	9,900.00
Total Cost of Goods Sold	13,574.93	21,480.00
Total COGS	13,574.93	21,480.00
Gross Profit	27,254.43	22,134.00
Expense		
Suspense	0.00	0.00
Expenses		
Contractors		
Accounting/Bookkeeping	7,965.00	7,200.00
Communications	1,900.00	3,234.00
Virtual Office	99.00	99.00
Web Services/Development	4,840.00	502.00
Total Contractors	14,804.00	11,035.00
Operating Expenses		
Finance Charges		
Bank Charges	137.85	108.00
PayPal Fees	716.72	600.00
Total Finance Charges	854.57	708.00
Insurance	1,138.65	1,704.00

Recovering Couples Anonymous
Actual vs. Budget
 July 2016 through June 2017

	Jul '16 - Jun 17	Budget
Postage/Shipping	2,409.28	2,376.00
Printing/Copying	114.62	0.00
Resources and Guides	150.00	
Service Subscription	0.00	180.00
Storage Fees		
Books	200.00	220.00
Storage Fees - Other	260.00	
Total Storage Fees	460.00	220.00
Taxes & Filing Fees	545.59	960.00
Telephone	908.65	1,200.00
Translation Costs	7,392.62	4,800.00
Web Hosting	226.20	0.00
Total Operating Expenses	14,200.18	12,148.00
Annual Business Meeting		
AV Equipment	89.61	0.00
Banner Shipping	0.00	160.00
Board Reimbursements	800.00	3,000.00
Delegate Lunches	0.00	0.00
Printing & Supplies	0.00	171.00
Recording Costs	0.00	0.00
Annual Business Meeting - Other	0.00	0.00
Total Annual Business Meeting	889.61	3,331.00
Growing the Fellowship	0.00	3,881.00
Total Expenses	29,893.79	30,395.00
Total Expense	29,893.79	30,395.00
Net Ordinary Income	-2,639.36	-8,261.00
Other Income/Expense		
Other Income		
Refunds from Prior Years	0.00	0.00
Total Other Income	0.00	0.00
Other Expense		
Penalties and Late Payments	0.00	0.00
Total Other Expense	0.00	0.00
Net Other Income	0.00	0.00
Net Income	-2,639.36	-8,261.00